

## **UBE Group Sustainable Procurement Management Standards**

In order to enhance our corporate value and realize maximum satisfaction among our employees and partners, we at the UBE Group have established procurement management standards. These standards take the contents of the UBE Group Basic Policy for Sustainable Procurement and the UBE Group Sustainable Procurement Guidelines into account and encapsulate the shared values toward procurement among the UBE Group. There are various rules, practices, and measures related to procurement at each UBE Group company, but these standards are applicable to UBE Group corporations around the world and were made with a universal mindset toward procurement management in the UBE Group.

### **Commitment**

1. In the course of procurement activities, the Company will strive to respect domestic and international laws, regulations, and social norms while asking the same of its partners
2. Selections of and negotiations with suppliers that become partners will be undertaken fairly and equitably
3. Information gained when selecting partners or in the course of business transactions will be appropriately managed in accordance with such rules as the UBE Group Basic Policy for Information Management
4. Intellectual property will be considered an important management resource and rights held by the UBE Group will be protected while respecting the intellectual property of partners
5. Staff involved in procurement will be provided with opportunities to receive appropriate education
6. Staff involved in procurement will respect the UBE Group Code of Conduct and the UBE Group Procurement Staff Code of Conduct while conducting fair, equitable, and honest procurement activities

### **Conducting Procurement Due Diligence**

- When registering new partners, verification will be conducted of procured goods and partner management systems with appropriate decisions made based on the rules and regulations of each UBE Group company
- Based on the methods established by each UBE Group company, regular inspections will be conducted to ensure the absence of human rights violations at partner companies and in the procurement of conflict minerals as well as to ensure the progress of sustainability measures

### **Improvement/Remedy Measures**

- The results of regular inspections of business partners will be reviewed with said partners while overall results are published on such locations as homepages, thus providing partners with opportunities to gain fresh insights on their initiatives
- For partners determined to be still in the process of enacting sustainability initiatives, Company departments in charge of sustainability will provide a forum that provides opportunities to exchange and discuss individual opinions and enact improvements